

IDAHO REAL ESTATE APPRAISER BOARD
Division of Occupational and Professional Licenses
P.O. Box 83720
Boise, ID 83720-0063

Conference Call Minutes of 8/16/2021

THIS IS A DRAFT DOCUMENT THAT HAS NOT BEEN APPROVED BY THE BOARD

BOARD MEMBERS PRESENT: Eric J Brinton - Chair
Jody Graham
B Jane McClaran

BOARD MEMBERS ABSENT: Paul J Morgan
Brent Lee Stanger

DIVISION STAFF: Julie Eavenson, Licensing Group Manager
Lori Peel, Investigative Unit Manager
Nicholas Krema, General Counsel
Cesley Metcalfe, Team Lead
Kim Aksamit, Board Specialist

The meeting was called to order at 8:30 AM MDT by Eric J Brinton.

APPROVAL OF MINUTES

Ms. McClaran made a motion to approve the minutes of 6/21/2021 with one technical correction. It was seconded by Ms. Graham. Motion carried.

Ms. Graham made a motion to approve the minutes of 6/23/2021. It was seconded by Ms. McClaran. Motion carried.

LAWS AND RULES

Mr. Krema presented a legislative update. He said the Legislature approved all three (3) pieces of Division legislation that combined the stand-alone licensing Boards under the new Division.

Mr. Krema also told the Board that while the Legislature did not adjourn sine die, the administrator was given the authority during the session to make the rules effective. He stated that there was no lapse in the rules being effective and that its temporary rules became effective July 1, 2021.

DIVISION UPDATE

Ms. Eavenson explained to the Board that the Division would continue to do virtual meetings due to the recent developments with COVID.

FINANCIAL REPORT

Ms. Eavenson gave the financial report, which indicated that the Board had a cash balance of \$939,233.38 as of June 30, 2021.

TO DO LIST

Ms. Eavenson informed the Board that nothing had changed on its To Do List.

NEXT MEETING was scheduled for October 25, 2021 at 8:30 AM MDT.

CONFERENCE ATTENDANCE AND UPDATES

Ms. McClaran made a motion to send Ms. Graham, one other Board member and a staff person to the Fall AARO Conference in Washington D.C. and to pay related expenses. It was seconded by Ms. Graham. Motion carried.

DISCUSSION ON LEGAL ELIGIBILITY TO PRACTICE AS IT RELATES TO SUPERVISION

The Board deferred this discussion until its October meeting.

CORRESPONDENCE

The Board reviewed correspondence from Bill Temple, Amrock Mortgage, Title & Real Estate Services regarding how Idaho appraisers were filling out appraisal forms. The Board took no action.

COMPLAINT MEMORANDUM

Ms. Peel gave the investigative report, which is linked above.

FOR BOARD DETERMINATION

Ms. McClaran made a motion to accept the staff recommendations and close the cases on the Complaint Memorandum. It was seconded by Ms. Graham. Motion carried.

DISCIPLINE

Ms. Graham made a motion to accept the Settlement Order in case number REA-2022-1 and authorize the Board chair to sign on behalf of the Board. It was seconded by Ms. McClaran. Motion carried.

EXECUTIVE SESSION

Ms. McClaran made a motion that the Board go into executive session under Idaho Code § 74-206(1)(d) to consider records that are exempt from disclosure under the Idaho Public Records Law, Idaho Code § 74-106(9). The purpose of the executive session was to consider documents relating to the fitness of an applicant to be granted a license or registration. It was seconded by Ms. Graham. The vote was: Mr. Brinton, aye; Ms. McClaran, aye; and Ms. Graham, aye. Motion carried.

Ms. McClaran made a motion to come out of executive session. It was seconded by Ms. Graham. Motion carried.

APPLICATIONS

Ms. Graham made a motion to approve the following for exam:

Applicant ID 901166398
Applicant ID 901175422

It was seconded by Ms. McClaran. Motion Carried

ADJOURNMENT

Ms. Graham made a motion to adjourn the meeting at 9:29 AM MDT. It was seconded by Ms. McClaran. Motion carried.

Eric J Brinton, Chair